

DESCRIPTION

Job Title: Project Manager

Company Description

As one of the fastest-growing real estate and construction companies in the Upper Midwest, Doran Companies prides itself on our quality of work, our dedication to clients, and our breadth of experience. Whether it's a historic renovation, a large scale shopping center, luxury residential development, our standard for excellence never wavers. Through hard work, integrity, and dedication to clients we have created repeat customers, been recognized numerous times, and developed strong relationships with the communities in which we work. Doran Companies is proud to present this portfolio of representative projects across market segments and locations.

Position Description

Leads People:

- Mentor and manage team members, time management, and developing client relationships.
- Foster strong team work orientation and be a resource for valuing and promoting diversity.
- Provide proactive and intentional leadership in developing the safety culture on the project site.
- Implement and/or establish project objectives and procedures.
- Analyze and resolve work problems.
- Build strong cross-cultural relationships and influence others internally and externally at all levels of the organization and resolve cross-cultural conflict in a culturally appropriate way.
- Directly supervise project superintendent, assistant project manager, field engineer(s), and project engineer(s).

Drives Business Results:

- Direct contract administration, procurement, scheduling and costing, supervise project, staff oversight and mentoring, risk management, and quality control.
- Manage coordination of site logistics to include road work, heavy lifting, electrical work and power.
- Provide direction to the project team to complete the projects safe and on time in commercial, industrial, or civil construction.
- Oversee adherence to the detailed project schedule.
- Deliver a profitable project in accordance to financial standards.
- Manage onsite administration of subcontracts.

- Collaborate with construction team on preconstruction tasks and project schedule.
- Analyze and resolve work problems and determine work method alternative.

Develops Talent:

- Develop leaders through active career sponsorship and provide the right responsibilities and work assignments to cultivate growth and development.
- Support and encourage team member career learning and development.
- Coach and mentor the project teams.
- Seek self-development through feedback, new knowledge and opportunities for personal growth, career learning and development.

Champions Customer Service:

- Develop new business opportunities relative to a particular customer.
- Responsible for customer management with current project customer.
- Portray a positive attitude and demonstrate professional customer service skills.
- Create and foster a project team culture of far superior service to the customer.
- Develop and implement a quality plan that ensures the design and construction of a project meets or exceeds the customer's specified performance criteria.
- Work as part of a team in the development of client proposals and project estimates.
- Primary liaison when negotiating customer contracts.
- Ensure teams have the resources and support to provide far superior service.

Builds for the Future:

- Assist in the development of initial sales, client proposals, and project estimates.
- Identify opportunities for performance improvement and process redesign.
- Achieve consistent outstanding results.
- Take care of and properly use company resources to ensure perpetuation of the organization for future generations.
- Manage site work and logistics efficiently, looking for ways to improve.
- Develop and manage strategies to address underutilization and/or inclusiveness.
- Work according to standard instruction and establish procedures.
- Work with Business Development.

Demonstrates Character:

- Demonstrate business operations and project leadership consistent with Doran Companies' values.
- Model exemplifying our code of ethics at all time.
- Ensure business operations are consistent with Doran Companies' values.
- Promote a respectful environment for all team members.
- Lead and promote healthy work/life balance.

- All other duties as assigned.

Qualifications

Basic Qualifications:

- Bachelor's degree in one of the following: Construction Engineering, Civil Engineering, Architectural Engineering, Construction Management, or equivalent preferred or equal experience.
- Computer skills in Microsoft Office, and pertinent web application skills.
- Must have a minimum of 6 years of construction management or related experience.
- Valid driver's license is required.

Preferred Qualifications:

- Proven ability to fulfill development to closeout responsibilities for complex projects.
- Possess basic understanding of construction law and generally accepted business practices.
- Must be open to change based on diverse input and feedback.
- Ability to adapt communication style to the speaker and possess a high degree of active listening skills.
- Ability to interpret and communicate Doran Companies' policies.
- Strong teamwork orientation.
- Positive attitude and professional customer service skills.
- Detail orientation sufficient to organize and manage multiple project tasks.

Additional Details

Doran Companies is an Equal Employment Opportunity and Affirmative Action Employer

Currency: USD

Amount of Travel: Minimal Travel